

STATE OF TENNESSEE  
**TENNESSEE COMMISSION ON CHILDREN AND YOUTH**

Andrew Johnson Tower, Ninth Floor  
710 James Robertson Parkway  
Nashville, Tennessee 37243-0800  
(615) 741-2633 (FAX) 741-5956  
1-800-264-0904

**COMMISSION**  
Montgomery Bell State Park  
Friday, November 3, 2006  
9:00 a.m.

**MINUTES**

Commission Members Present

Cindy Durham, Chair  
Trudy Hughes, Vice Chair  
Susan Lawless-Glassman, Secretary  
Dennis Clark, Youth Representative  
Beverly J. Cosley  
Michelle Crowley  
James Ford  
Tim Goldsmith  
Marti Herndon  
Denise Hobbs  
Charles Hutchins  
Chey Korvandi-Geledar  
Dana Lesley  
Carlton Lewis  
Christy Little  
Jerry Maness  
Diane Neighbors  
Sue Pilson  
Colonel J. A. Robbins (9:38)  
Dwight Stokes  
Joetta Yarbro  
Jo Ann Yates

Commission Members Absent

Natasha Blackshear  
Sidney Bynum  
Barbara Holden  
Nancy Williams

Staff Present

Linda O'Neal, Executive Director  
Marietta Backus  
Cyndy Banks  
MaryAnn Beaty  
Pam Brown  
Steve Chester  
Dana Cobb  
Susan Cope  
Fay Delk  
Peggy Haynes  
Rodger Jowers  
Richard Kennedy  
Ron King  
Pamela Kirkpatrick  
Bill Latimer  
Frances Lewis

Sukti Maldas  
Faye Mangrum  
Philip McKenzie  
Ashok Midha  
Vickie Morgan  
John Nixon  
Gerald Papica  
Steve Petty  
Cheryl Sahlin  
Robert Smith  
Sheryl Sweat  
April Swoner  
Vicki Taylor  
Norma Tolliver  
Pat Wade  
Zanira Whitfield  
Elaine Williams  
Gwendolyn Wright

I. Welcome, Introductions

Chair Durham called the meeting to order at 9:04 a.m. welcoming Commission members and staff. Durham introduced newly appointed Commission members, Denise Hobbs and Chey Korvandi-Geleder.

II. Roll Call

Mangrum did roll call. A quorum was established.

III. Approval of July Minutes

**IT WAS MOVED (LITTLE) AND SECONDED (MANESS) TO APPROVE THE JULY COMMISSION MEETING MINUTES. UNANIMOUSLY CARRIED.**

IV. Executive Committee Report – Cindy Durham, TCCY Chair

Committee had a short meeting, heard Committee reports and has no action item.

V. Audit Committee – Jim Ford, Chair

Committee met and has no action item.

Program Monitoring Update was reviewed and accepted.

Performance Audit Final Response was reviewed. There were no questions and/or comments.

Follow-up on Employee Feedback Survey Comments was addressed. There were no action(s) related to the comments.

VI. Budget and Data Committee Report – Jim Ford, Chair

Committee met and no action item.

Making KIDS COUNT Media Award information is available. Commission members and regional coordinators were encouraged to recognize media persons in their areas who are helping with children's issues by nominating them for an award. Awards will be presented at Children's Advocacy Days 2007.

The latest edition of *The Advocate* is on TCCY's web site.

TCCY's web site continues to get a lot of hits. Hits are up to over 100,000 per month.

Fiscal Year 2006 TCCY Summary of Expenditures and Fiscal Year 2007 TCCY Summary of Expenditures through 9/30/06 were reviewed. Fiscal year 2006 was finished with some funds returned to the state. Ford commented that TCCY is still managing an annual budget of almost \$9 million with less operating overhead and in a more efficient manner. Commission members should review summaries and feel free to call Ford or O'Neal should they have questions.

O'Neal and Maureen Abbey with the Department of Finance and Administration (F&A) gave updates on shared services. F&A has done a good job working with O'Neal and TCCY accounting staff to get cost centers in place and do the necessary streamlining to get the budget reports compiled. Update on TCCY accounting staff:

- Ashok Midha, Accountant, will transfer to the Department of Transportation;
- Vickie Morgan, Accounting Technician, will move to F&A, but stay on the TCCY payroll;

- John Nixon, Accountant, will continue to handle travel and other accounting-related tasks.

VII. Children's Services Committee Report – Tim Goldsmith, Chair

Committee met and has one action item.

Papica gave Ombudsman update. Interviews are scheduled to fill the Ombudsman position vacated by Michael Cash, who transferred to the Department of Children's Services (DCS).

Wade reported on the DCS/CPORT collaboration and the QSR process, which speaks highly to the ability of TCCY CPORT staff. Goldsmith strongly encouraged Commission members to shadow the CPORT process.

Tennessee was recently awarded \$1.5 Million in adoption incentive funds because we are the second best state in the nation in improving our adoption rate. Last year Tennessee went up from 891 to 1,143 finalized adoptions. Tennessee also increased in their rate of adoptions for children age nine and over and special needs children.

Wade gave an update on the Multi-Level Response System (MRS), a reform of how DCS does Child Protective Services (CPS). Pilot programs have been implemented in several regions. A Commission member brought up the fact that in some regions quasi implementation is being done without all of the appropriate training and procedures needed to be able to effectively investigate CPS investigations.

**1. RECOMMENDATION: COMMITTEE RECOMMENDED O'NEAL REQUEST DCS PROVIDE A REPORT AT THE FEBRUARY COMMISSION MEETING.ON THE MULTI-LEVEL RESPONSE SYSTEM, AND SPECIFICALLY ON HOW A PILOT PROGRAM CAN BE IMPLEMENTED WITHOUT APPROPRIATE TRAINING UNANIMOUSLY CARRIED.**

VIII. Councils Committee Report – Joetta Yarbrow, Chair

Committee had a great meeting and has no action item.

Yarbrow introduced April Swoner, Mid-Cumberland Regional Coordinator, who joined TCCY in August.

Kennedy will be conducting interviews to fill the Southeast Regional Coordinator position vacated by Marilyn Davis.

*The Blueprint for Tennessee's Future: Recommendations for Improving the Quality of Life for Children* is nearing completion and hopefully can be sent to the printer around the end of the year.

Children's Advocacy Days is March 13-14, 2007, War Memorial Building, Nashville, Tennessee. Location of legislative reception has not been finalized. If anyone has suggestions, please let Kennedy know.

The Jim Pryor Child Advocacy Award presentation will be made at Children's Advocacy Days. Yarbrow commented that Commission Member Trudy Hughes received this award in the past and encouraged Commission members to make nominations for this year's award. Information and Nomination Form can be obtained on line.

The Program Monitoring Plan announced for regional coordinators at July's meeting has been revised. Yarbrow thanked Kennedy, Cosley and Ford for working with F&A in developing a more workable plan for the regional coordinators to do monitoring.

IX. Juvenile Justice/Minority Issues Committee Report – Beverly Cosley, Chair

Committee met and has one action item.

Cosley thanked TCCY staff for the tremendous job they always do in getting agendas and handouts e-mailed to the Commission prior to meetings giving them time to review so they can be more knowledgeable about the Commission's great work.

The retirement reception given for Marilyn Davis was great. Attendees included Cosley, Hughes, Clark, Kennedy, Latimer, City Mayor, County Mayor, Council members, everyone in authority whose lives she had touched and others. Davis was well received and known in Chattanooga and surrounding areas, which stands well for TCCY in the areas where Davis served as regional coordinator.

King gave an update on the DMC Task Force and activities. He commended Judge Stokes for the great job he did in the juvenile court training on DMC. Interviews will be conducted for AmeriCorp\* Vista volunteers in Nashville and Knoxville.

Special thanks to Crowley, who attended the Coalition for Juvenile Justice (CJJ) DMC Conference in New Orleans. She was energetic and enthusiastic and immediately went to work volunteering to review youth materials and to help with their web site. TCCY appreciates that she worked well and is still working hard.

Stafford reported federal funding is continuing to decline each year in areas dealing with juvenile justice. Commission members were encouraged to contact their Congressmen letting them know what funding is doing in their areas and encouraging them to support juvenile justice funding.

Ford and Taylor attended the Enforcing Underage Drinking Laws (EUDL) Conference in Baltimore, Maryland. Taylor handled the TCCY display table. Networking opportunities were great. Taylor was recognized for her work in Tennessee on big screen TV. Cosley expressed appreciation to Taylor for her efforts on EUDL.

McKenzie reported on Deinstitutionalization of Status Offenders (DSO) violations. Tennessee has a total of 137 violations for July 1, 2005 – June 30, 2006, which is low. Shelby County had 44 violations and Davidson County had 30 violations.

Request for Proposal (RFP) will go out for other counties to pilot the Detention Assessment Tool.

The Program Monitoring Plan was submitted to the Office of Juvenile Justice and Delinquency Prevention (OJJDP), Division of Resource and Development Support, and has been approved.

Standard Program Categories in the Three-Year Plan for Proposed Federal Formula Grant Funding 2007-2008 were discussed.

**1. RECOMMENDATION: COMMITTEE RECOMMENDED THAT THE COMMISSION APPROVE THE PROPOSED FEDERAL FORMULA GRANT (FFG) FUNDING 2007-2008**

**PROPOSED FFG PROGRAM BUDGET (2007-08 IF FUNDS REMAIN ABOUT THE SAME)**

<b>TOTAL AWARD</b>	<b>\$1,045,000</b>
<b>LESS EARMARKED:</b>	
<b>PLANNING &amp; ADMINISTRATION</b>	<b>104,500</b>
<b>STATE ADVISORY GROUP</b>	<b>30,000</b>
<b>JAIL REMOVAL</b>	<b>117,000</b>
<b>MONITORING</b>	<b>65,000</b>
<b>DMC TASK FORCE</b>	<b>100,000</b>
<b>YOUTH ADVOCACY (AOC/YOUTH COURTS - \$60,000 FOR EACH PROGRAM)</b>	<b>120,000</b>
<b>MINORITY OVERREPRESENTATION (SPECIAL PROJECTS)</b>	<b><u>200,000</u></b>
<b>TOTAL.....</b>	<b>\$736,500</b>
<b>AMOUNT FOR GRANTEES</b>	<b>\$308,500</b>

**LIST OF CATEGORIES FOR GRANTEE APPLICATIONS IN 2007-08:**

- **DELINQUENCY PREVENTION**                      **55%**                      **\$169,675**
- **ALTERNATIVES TO DETENTION**              **45%**                      **\$138,825**

**UNANIMOUSLY CARRIED.**

X. Personnel Committee – Sue Pilson, Chair

Committee met and has no action item.

O’Neal gave an update on the activities related to the Staff Feedback Survey Responses and the work she is doing with TCCY supervisors/staff to address concerns/issues.

O’Neal reported the recent state employee salary increases (across the board raises, class compensation, compression compensation and bonuses) given at the end of the fiscal year resulted in a \$237,400 increase in the personnel line item for the Commission.

Suggestion was made to conduct the Staff Feedback Survey again next year possibly in late Spring or early Summer. Committee has taken this under advisement.

Committee discussed the need to develop a succession plan, which needs to be done not because O’Neal is leaving but because it is just a good business practice. TCCY needs to think about what would happen in the event the Executive Director was not here. Over the next few months, the Committee will work with O’Neal to develop a succession plan. Durham asked Commission members/staff who serve on boards of small non-profits that have succession plans to provide examples of those plans to Pilson or her.

TCCY Request for Budget Improvements this year included the request for an Assistant Director position. O’Neal and Maureen Abbey met with TCCY’s Budget Analyst and feel cautiously optimistic that this might happen.

Durham and O’Neal have starting talking about things the Commission may be able to do in relation to staff salaries. Staff salaries were worked on last year and definitely of concern to the Commission. Durham has already started searching for ways to improve salaries and benefits for TCCY employees.

XI. Nominating Committee – Carlton Lewis, Chair

Committee met on Tuesday, October 31, 2006, via conference call and has one action item. They unanimously re-nominated the following as TCCY officers:

- Trudy Hughes as Vice Chair;
- Susan Lawless-Glassman as Secretary;
- Dennis Clark as Youth Representative.

Durham called for nominations from the floor. No nominations were received.

**MOTION: IT WAS MOVED (MANESS) AND SECONDED (LESLEY) THAT NOMINATIONS CEASE. UNANIMOUSLY CARRIED.**

**1. MOTION: COMMITTEE RECOMMENDED THAT THE COMMISSION APPROVE TRUDY HUGHES AS VICE CHAIR, SUSAN LAWLESS-GLASSMAN AS SECRETARY; AND DENNIS CLARK AS YOUTH REPRESENTATIVE. UNANIMOUSLY CARRIED.**

XII. Regional Coordinator Reports

A. East Tennessee – Robert Smith, Regional Coordinator

Council meetings/events:

- ✓ September 15 – Dr. Tim Perry from the Northeast region did a presentation, “*Self-Injury: The Silent Scars.*” The training was good. One hundred twenty people attended with half of them being DCS personnel. Smith suggested the Tennessee Conference on Social Welfare (TCSW) have Perry do a workshop.
- ✓ Council in collaboration with Tennessee Voices for Children held a Parent Leadership Academy on October 27. Smith did a presentation on “*Legislative Advocacy.*” Approximately 25-30 attended. The event went well and information was well received.

Smith has been doing a lot of monitoring. He recently acquired 19 jails in addition to the nine detention centers.

Council is under reconstruction. There has been a steady decline in council membership/activities over the past five years, particularly the last couple of years. It is almost impossible to get people to attend a meeting unless training is provided and to get people to participate due to time restraints. He feels the Council is a victim of their own success. They were the big umbrella community services agency that drew people together but issue-specific groups broke away. Smith met with Kennedy and a small committee to review plans and come up with strategies to get the Council rolling again. He plans to meet with Hughes for her ideas/support in bringing the East Tennessee region together.

B. South Central – Elaine Williams, Regional Coordinator

Williams welcomed newly appointed Commission Member Hobbs acknowledging her involvement with the Council, stating that she was on the first Council committee in the South Central Region and expressing gratitude for her help.

Council meeting/activities:

- ✓ July 19 – Frameworks Workshop. O’Neal did a wonderful job providing training and results are being seen in their local news clippings.
- ✓ Council is working with the Mule Town Family Network Grant focused on serving children with mental health treatment needs and their families and coordination of services. This is currently probably the largest project in the region and is in the beginning stages, with efforts focused on strategies so these services can be sustained after the project is finished.
- ✓ Council coordinated efforts with Maury Regional Hospital, YMCA and the Maury County Health Council on the “*Get Moving Maury*” initiative to make people more aware of health issues.

Upcoming events:

- ✓ November 9 - McKenzie will be doing a Juvenile Justice Workshop providing education on juvenile law to newly elected officials.
- ✓ December 2006 – Council will begin the “Career Pathways Project.”
- ✓ Council is planning a Legislative Workshop for its new members.
- ✓ Council’s Spring Conference will focus on sharing the mission of the Council and how the different agencies are working with the Council to benefit the region.

Monitoring continues.

C. Memphis/Shelby County – Gwendolyn Wright, Regional Coordinator

Council meetings/events/projects:

- ✓ August 30 – *Metropolitan Interfaith Association (MIFA) Teen Job Services* presented by Derek Henson.

- ✓ Ongoing membership drive.

Upcoming events:

- ✓ November 15 – *Curbing Violence in the School System* presented by the Memphis City Schools.
- ✓ December 6 – Legislative Reception.
- ✓ Spring Training Conference.
- ✓ Presentation at the Parent Leadership Academy hosted by TVC.

Wright thanked Jowers for the good job he did creating the PowerPoint presentation for the Parent Leadership Academy.

### XIII. Director's Report – Linda O'Neal

TCCY was glad to receive the reappointments/appointments to the Commission. We are now fully appointed. We are proud of our leadership, their high level of involvement and their commitment. TCCY staff expressed appreciation to Commission members.

O'Neal expressed appreciation to:

- Yarbro and Hughes for shadowing the CPORT Quality Service Review (QSR) process. Hopefully, other Commission members will shadow the process when reviews are conducted in their regions.
- Cosley for giving a report on Marilyn Davis' retirement reception.

TCCY hopes to fill the regional coordinator position vacated by Davis soon. The regional coordinators do lots of wonderful things. O'Neal encouraged Commission members to be involved with the regional councils in their areas stating it makes a difference to regional coordinators when Commission members attend their events.

TCCY appreciates Ford, Stafford and Kennedy working with F&A in developing a program monitoring plan that will meet monitoring requirements but will not over burden the regional coordinators and juvenile justice staff. The regional coordinators especially appreciate those efforts.

O'Neal expressed appreciation to Commission members/staff for the help they have given in terms of the facility monitoring efforts in order to keep DSO violations at a record low level.

The Statewide Disproportionate Minority Contact (DMC) Task Force meets December 12, 2006. Commission members are always welcome at these meetings. Commission members were encouraged to participate in the local DMC Task Force in their area.

All CPORT staff have been troopers in working/interfaces with DCS on the QSR process. O'Neal introduced Marietta Backus and Cheryl Sahlin, new CPORT reviewers.

Papica has been the only ombudsman since Michael Cash transferred to DCS. Wade and Stafford will be interviewing soon to fill the vacant CPORT Case Reviewer and Ombudsman positions.

TCCY is collaborating with the Tennessee Voices for Children (TVC) to conduct Parent Leadership Academies across the state. O'Neal thanked Jowers for preparing the PowerPoint for these presentations. TCCY probably will be collaborating with TVC on the Study Resolution that passed last year to establish within the Select Committee on Children and Youth (SCCY) a effort to look at children's mental health legislation. This collaboration will also involve the regional coordinators. O'Neal participated in and Jowers attended a Town Hall meeting at the TVC conference in October. Approximately 100 attended including several legislators. One of the strong recommendations was to have Town Hall meetings in other areas. There have been some preliminary conversations regarding replicating that process inviting legislators, parents, providers, and others to come and talk about children's mental health issues. TCCY and TVC will work with SCCY on this process.

At the request of organizers of "*Lights On Afterschool Day*," TCCY requested that Governor Bredesen issue a proclamation for October 12 to be proclaimed as "*Lights On Afterschool Day*" in Tennessee this year. Tennessee is one of the 49 states that had such proclamations issued by their governors. Delk prepared a press release. TCCY received some coverage.

Children's Advocacy Days will be March 13-14, 2007. If you have suggestions for the program, please let Kennedy know.

In July the Commission approved for TCCY to submit three budget improvement item requests for fiscal year 2007-2008. After completing the July closeout and working with Maureen Abbey from F&A and shared services, the determination was made not to submit two of these items:

- One of the requests was for partial restoration of \$55,000 of the \$91,100 fiscal year 2003-2004 reduction in interdepartmental funding from DCS. The last two-three years we have closed out under expended in about the amount we were requesting in additional funding. As long as we are under expended, they will not give us more money. We are looking at recruiting outside people to participate in the QSR, which will require us to pay for some of their expenses, so we may use more of that money over the next year. If in the future we need additional funding, we will request it.
- Another request was for additional funding to cover some of TCCY's basic administrative functions previously funded with federal dollars that had declined. As we completed closeout, we realized with the declining federal dollars we had some matched state dollars which could be used for the administrative costs. We are comfortable this additional funding is not necessary.

One budget improvement item request for fiscal year 2007-2008 will be submitted:

- TCCY Assistant Director Position – O'Neal and Maureen Abbey met with TCCY's Budget Analyst. He was cautiously optimistic they might include this as a budget

improvement item with the recognition that with shared services we have one less management position in the agency and with concerns in state government around succession planning.

TCCY's formal budget hearing is Monday, November 6, 2006. Durham and Ford plan to attend.

Final responses to TCCY's Audit Findings have been submitted. After responses to the preliminary report were submitted, a couple of the findings were omitted. The Audit Report will likely be out within the next few weeks and TCCY will have a Sunset Hearing sometime in the future. The legislature is very far behind in terms of Sunset Hearings. TCCY will be anticipating legislation next year to reauthorize the Commission as part of the Sunset process and does not expect any problems.

Ford and Taylor attended the Enforcing Underage Drinking Laws (EUDL) Conference. The Office of Juvenile Justice and Delinquency Prevention (OJJDP) Underage Drinking Enforcement Training Center presented TCCY with a Recognition Award, which reads "Presented to Tennessee Commission on Children and Youth Enforcing Underage Drinking Laws Program for innovation and perseverance in reducing underage drinking."

Staff received training Wednesday afternoon on "*Respectful Workplace*" and Thursday morning on "*Your Attitude Is Showing*," which were set up partially in response to some of the comments received through the Employee Feedback Survey. Training is part of our efforts to focus on better communication, the way we interact with each other as well as with others. O'Neal commented there was good discussion/interaction and she feels the training was productive.

Brown, Delk and Eff have done much of what their role is in moving the *Blueprint for Tennessee's Future: Recommendations for Improving the Quality of Life for Children* forward. At the KIDS COUNT Conference, O'Neal and Delk had the opportunity to receive framing feedback regarding the Blueprint from the staff of FrameWorks. Their constructive suggestions for an effective Blueprint will be utilized in developing the final draft of the 2006 KIDS COUNT publication focused on the Blueprint, which we anticipate being ready to go to print around the end of the year.

O'Neal thanked staff who helped with the hospitality suite (Delk, Kennedy, King, Latimer, McKenzie, Morgan, Papica and Petty), and Durham for her assistance and Goldsmith for bringing more items. She thanked all Commission members/staff who came and interacted with those there.

Staff service awards were presented:

- ❖ 5 Years – Dana Cobb
- ❖ 5 Years – Philip McKenzie
- ❖ 10 Years – Debrah Stafford
- ❖ 15 Years – Frances Lewis
- ❖ 25 Years – Steve Petty

The Governor's Office did a press release announcing lots of persons being appointed to boards and commissions. Several Commission members were named on the list. One of the paragraphs in the press release read:

"I am pleased to name 86 Tennesseans today who have made a commitment to serve our state through its boards and commissions," Bredesen said. "I'm confident that each person appointed today will serve with distinction and make a valuable contribution to our state. I'd especially like to thank the men and women who have agreed to serve on the Tennessee Commission on Children and Youth. They have shown a true dedication to improving the lives of children and families in Tennessee and I'm grateful to them for giving of their time and talents to serve such a worthy cause."

TCCY was specifically acknowledged in some of the clippings we received. TCCY had the most appointments listed of any of the boards and commissions. The Commission and Commission members were very positively acknowledged in the Governor's Press Release.

#### XIV. Chair's Report – Cindy Durham

Durham, Crowley, O'Neal, Stafford and King attended the Coalition for Juvenile Justice Conference in New Orleans in September. Dennie Littlejohn and John Hall from TCCY's Statewide DMC Task Force also attended. The conference focused on DMC emphasizing law enforcement's involvement with DMC. There was a record attendance which included a lot of law enforcement attendees.

Durham was reelected Treasurer/Secretary of CJJ. This has been a trying year for CJJ. Funding was cut last year. They have submitted a proposal for 2007 and are not very optimistic about receiving funding. Over the years, the future of CJJ has been questioned but the National Steering Committee, of which Durham is a member, is very committed to having CJJ go forward to provide training and other services for State Advisory Groups (SAGs). The Board of Directors, when they met at the conference, reiterated that they also were very strongly backing funding for CJJ. At the Board meeting, the Finance Committee and Durham developed three contingency budgets based on some scenarios that the Board approved in May:

1. \$250,000 Budget;
2. \$500,000 Budget;
3. \$1 Million Budget.

CJJ's current budget is approximately \$5 Million.

The National Steering Committee (NSC) met. Durham was excited for CJJ that the McArthur Foundation has agreed to fund them at \$900,000 over three years to do some training on the reauthorization of the Juvenile Justice and Delinquency Prevention Act (JJDP A).

The CJJ Search Committee is interviewing for a new Executive Director. Dave Doi, who was the director, left last November and Nancy Gannon Hornberger, the deputy director, has been the interim director. She is one of the six people to be interviewed. Durham

will be traveling to Washington, D.C. the first week of December to do the first rounds of interviews. The second round of interviews will be the following week. Durham will probably be involved with those as well.

No 2007 CJJ Conferences have been scheduled but CJJ hopes to have a conference in the Spring in Washington, D.C. and if so, Durham will let Commission members know. It was recommended that the Fall meeting be scheduled and held in Puerto Rico.

The Fall meeting of the Federal Advisory Committee on Juvenile Justice (FACJJ) was held in Columbia, South Carolina in October. The reports for 2006 to the President and Congress and to the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Administrator were approved. Bob Flores, OJJDP Administrator, revised the by-laws and they were approved. Durham and Cosley (alternate) can be reappointed for one more two-year term (through December 2009) when their term expires in December 2007.

Durham apologized to the Commission for two sets of agendas being e-mailed without a notation that they were revised. In the future, if new agendas are received without a statement, they should be reviewed for revisions and tentative agendas recycled. Durham recommended Commission members scan e-mailed handouts quickly to review contents and only print the ones they need. She thanked TCCY staff for getting agendas/handouts prepared and to the Commission via e-mail.

Diane Neighbors has agreed to chair the Legislative Committee. Durham will be e-mailing Commission members about serving on this Committee. Anyone interested in serving should let her know.

Jerry Maness will chair the Grant Review Committee again. Durham will be asking Commission members to serve on this Committee. If anyone who was on the Committee wants to be on or off, please let her know. Anyone who has not served on the Committee and is interested in serving should also let her know.

Durham thanked Ford, O'Neal and TCCY staff for working on the Audit responses. Because of the responses, some findings were omitted from the audit. Our explanations of findings are sound and our Sunset Hearing should go well.

All but two Commission members were in attendance at this Commission meeting on one day or the other. There was also good attendance at the July meeting. Durham expressed her appreciation.

The schedule has been set for TCCY events/meetings:

- TCCY Meeting – Thursday and Friday, February 22-23, 2007, Nashville
- Children's Advocacy Days – Tuesday and Wednesday, March 13-14, 2007, Nashville
- TCCY Meeting – Thursday and Friday, May 3-4, 2007, Nashville
- TCCY Meeting – Thursday and Friday, July 12-13, 2007, Nashville
- TCCY Annual Retreat – Thursday and Friday, October 25-26, 2007, Paris Landing State Park

Durham thanked Commission members for providing conflicts saying she was happy to say there were no conflicts in three meeting dates and only one conflict in the Fall. We had no choice in the Fall date because Montgomery Bell was not available until late November and we did not have a lot of options at Paris Landing. She encouraged Commission members/staff to put these dates on their calendars.

Durham thanked staff and regional coordinators for keeping the Commission informed about TCCY activities asking Commission members if they are not getting e-mails from their regional coordinator to make sure they are on their distribution list.

XV. Other Business

None.

Meeting adjourned at 10:20 a.m.

Minutes Submitted by:

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Faye Mangrum, Executive Secretary 2

Minutes Approved by:

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Cindy Durham, Chair